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Objective

Friendly appearance, helpful attitude, superior problem solving skills should help me in utilizing my potential and perform my duties, as per the expectations of your organization. Professional demeanor and the ability to work responsibly are some other major features.

Employment History

Sales Associate

3/2008- Current Wal-Mart Bluffton, IN

- Help customers find items they are looking for.
- Inventory counts on sales floor and back room with the telxon gun.
- Communicate with all shifts about how to better our sales.
- Create new lines and add lines to Verizon wireless/Sprint contracts. .
- Clean and maintain the photo lab printers and kiosk to keep in working order.
- Set modular for sales floor.

Safety Team Member

- Create safe work environment for all associates and customers.
- Made spill station, fire extinguisher, first-aid kit, and emergency lights checklist with Microsoft Excel.
- Complete safety checklist for weekly, monthly, and yearly.

Material Handler

06/2005 – 12/2007 Vera Bradley Fort Wayne, IN

- Receive finished goods from delivery's using RF-device.
- Stock shelves into pick modular.
- Load outbound product into trucks.
- Inventory counts of all finished goods.
- Put away finished goods with Order picker or Turret fork truck.
- Set new locations for new product in pick modular.

Education and Trainings

Completion Date	Issuing Institution	Qualification	Course of Study
03/2011	ITT Technical Institute	2 Years of College or a Technical or Vocational School	Computer Network Systems (3.06 GPA)
06/2007	Norwell High School	High School Diploma	General High School Curriculum

Key Courses: Operating Systems, Network Applications Services And Security, Microsoft Network Operating System Il, Database Development, Wan Technology And Application

Additional Information

Computer Skills

- Microsoft Office programs such as Word, Excel, Power point, Outlook, Visio,
- Familiar with SQL server query's.
- Very familiar with operating systems Windows XP, Server 2003.
- Using virtual machines such as Virtual PC and VM Ware.

References upon request