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Janet R Reinert (US Citizen) Posted by: Individual		Tot Exp : 5 Yrs	Preferred Employment	Available as of Feb-18-11
Sys Admin/Network;	Configuration Management	US Exp : 5 Yrs		
Suwanee, GA	Ph(C) :	Salary : Market	Corp-Corp	<input checked="" type="checkbox"/>
Relocation : YES	Ph(H) :	Rate : Market	W2 Contract	
Prof. State(s) : GA	Ph(W) : +1-678-622-6710		W2-Permanent	<input checked="" type="checkbox"/>
Network > 1 yrs	LAN > 1 yrs	Windows 2003 > 1 yrs	1099 Contract	<input checked="" type="checkbox"/>
Ghost > 1 yrs	Windows 2000 > 1 yrs	Cisco Routers > 1 yrs	Need H1B	<input checked="" type="checkbox"/>
Blackberry, Cluster, ACTIVE DIRECTORY, Netware, LAN, Windows 2003, Deployment, DNS, Operating System, Symantec, VPN, ACCESS, Ghost, Migration, Outlook, PDA, VMWare, Windows 2000, Windows Server, Cisco Routers				
Preferred Time to Call :				
Corp-Corp Info :				
Notes :				
Domain Experience : IT/Software				

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JANET R. REINERT3987 Cherokee Trail, Suwanee, GA 30024

<http://www.linkedin.com/in/reinert>

Summary:

Versatile IT professional able to support within any type industry, large or small. Self motivated self-starter willing to tackle any support issue, with strong customer service background.

Certifications

Software
Operating Systems/Servers

VCP

MCITP
MCSE CNA 4.11

VMware

Commvault 8.0
Backup Exec

MS Office Suite Norton Anti-Virus

McAfee Anti-Virus
Remedy Ticketing System

Windows 2000, 2003, 2008-R2

ESX 3.01, 3.5, 4.0
Exchange 2003/2007

Blackberry Server

Lotus Notes
Terminal Server

VPN, RDP, Avocent

Professional Experience:

FISERV

Systems Engineer-staff June 2007 – November 2010

Managed 30 data centers across the United States as well as Worldwide with a team of six systems engineers

Deployed, maintained and supported more than 1500+ physical servers with an additional 1000+ virtual servers, utilizing VMware.

Within the virtual infrastructure I participated in the build of a 5 node cluster, in which this infrastructure maintained two cluster environments.

Built-out a 3 node Microsoft Cluster for the SQL environment. Assisted with the Microsoft Exchange Cluster build utilizing two nodes per cluster equaling three cluster environments for redundancy.

Upgraded the ESX 3.01 environment to ESX 3.5.

Migrated Windows Server 2000 to Windows Server 2003 as well as began the migration from Windows Server 2003 to Windows Server 2008-R2

Interfaced with other teams to identify needs and solutions.

Responsible for hardware planning, acquisition and maintenance as well as OS implementation

Responsible for day to day Windows 2003 Active Directory administration, maintenance and troubleshooting. . Also responsible for all aspects of a Windows Server

infrastructure, including Active Directory, DNS, DHCP, PKI and all other server administrative needs.

Responsible for operations as simple as changing out a hard drive to upgrading server firmware. Utilized Dell Openmanage. This position entailed break/fix on Dell servers from 2650s to R710s.

IBM Global Services (ING)

TIER 3 ENGINEER (contract) October 2005 – November 2006

Provide third level support to all 14,000 ING customers.

Member of Software Distribution team, primary responsibility was to resolve all application issues which, helpdesk and desk-side support team were unable to resolve as well as find solutions to issues in which were ongoing to the end-users (i.e., dial-up, dns issues).

Support included assisting with migration issues from Exchange 5.5 to Exchange 2003.

Assisted with PDA issues which included Blackberry, Verizon Trio, as well as Verizon Aircard to synchronize properly with Outlook 2003.

Set up new end-users on the Blackberry server and training end-users on the use of their PDAs.

Strong communication skills with customers as well as team members. As well as standard systems administrator duties (i.e. setup new accounts, passwords, permissions, organizational units, systems policies, etc.)

CONTRACT POSITIONS

NterAct (Creative Solutions) – Contract July 2005 – September 2005

This was a testing and development team. Tested various software packages and analyzed same before packaging for rollout to the end-users. Worked with SMS 2003, Symantec Antivirus 10.02, and Symantec Ghost 8.02. Compare same for various changes and/or compatibility to existing client structure.

Synteegrated Solutions – Contract April 2005 – July 2005

Responsibilities in this position include consultations with clients, recommending, and overseeing the installation and maintenance of networks throughout the Atlanta area. My responsibilities include Project Management from the conceptual phase through its completion. Areas of expertise include local area networks, wide area networks, and secure remote access to same. Additional areas of expertise include Windows 2003 server, Small Business Server, Exchange, and all desktops.

Thorough knowledge of Active Directory and DNS. I have experience in NetWare, as well as extensive knowledge of routers, firewalls, and VPNs.

Russell Corporation - Contract November 2004-January 2005

Supported a mixed operating system environment of Windows 95 up to XP Professional. Also assisting with PDA issues which included Blackberry as well as Verizon Aircard to synchronize properly with Outlook 2003. Assisted in setting up new end-users on the Blackberry server and training end-users on the use of same. Strong communication skills with customers as well as team members. This also included the support of MSOffice Suite.

Dixie Chemical - Contract June 2004 - August 2004

This contract position consisted of utilizing Active Directory to maintain end users as well as create same.

Within the maintenance, this included rights, passwords, creating groups, as well as maintaining the Dell Servers. Also utilized Backup Exec, as the backup system. Was also backup support to the end-users.

PERMANENT POSITIONS

Powell Goldstein Frazer & Murphy February 2004 to May 2004

DESKTOP AND SOFTWARE SUPPORT

Utilizing Active Directory, set up new users, changed permissions, passwords and set up email accounts utilizing Exchange 2000. Operating systems included Windows 2000 along with XP Professional. Supported MSOffice Suite 2000 and Office XP, PCDocs, Summation and other applications utilized within the legal industry. Setup and deployed Blackberry PDAs and supported same. Assisted in the deployment of desktops and laptops (of which VPN was utilized).

Ogelthorpe Power April 1999 to November 2003

REMOTE SYSTEMS ADMINISTRATOR AND SUPPORT

-Managed the hardware and software inventory utilizing SMS database. Audits resulted in 99.5% accuracy. -Provided network, software, hardware, and telecommunication support to approximately 140 end users.

This included travel to eight power plants and one training center throughout the State of Georgia.

- Set up each new remote site to communicate with the home office located in Tucker, Georgia via the utilization of a Cisco Router and Procure switch. Set up, tested and verified authenticity of same.

LAN and print services.

- Created and tested standard images for remote sites

- Increased productivity by setting up peer-to-peer networking within the control room as well as at the end-user's desk allowing for document sharing. All documents were then copied to the LAN for backup at the home office, utilizing Backup Exec.

- Individualized software testing and deployment for each plant that ran proprietary software.

- Reduced deployment time at largest plant by installing Symantec Ghost on the local server. Remaining plants and training center were supported with images on disk. - Was successful in the configuration of the generation unit computers to allow remote operation of the actual plants. Integrated them into the existing control room utilizing PCXware. This saved the plant operator's time. - Set up and configured PDAs and VPN for end-user are who utilized remote access to the LAN.

Constangy, Brooks & Smith August 1998 to March 1999 NETWORK ADMINISTRATOR- Provide network support on a Novell NetWare platform for approximately 110 users in six different

offices, including Atlanta. - Responsibilities included setting up new users on NetWare and GroupWise, GroupWise Administration and the firm's backup utilizing ArcServe. - Upgraded software and hardware as well as application support and end user training. The core applications were Corel Suite 7 and Office 97.

King & Spalding July 1996 to August 1998 SENIOR APPLICATION SUPPORT SPECIALIST, TRAINER- Supported software, network and hardware for 900 plus users as well as three satellite offices on a

Novell IntranetWare 4.11 environment. - Provided training, support and troubleshooting for Windows 3.11, Windows 95 and MSDos, WordPerfect

6.1, SoftSolutions, GroupWise and assisted with conversions from our existing Unix Server. Also

worked with and supported MSOffice 97. - Assisted in the setting up and upgrade of hardware and other peripheral devices.

- Managed daily restoration utilizing ArcServe and Backup Exec. - Trained new employees and reviewed and evaluated validity of user requests for software upgrades and equipment upgrades.

Robins, Kaplan, Miller & Ciresi July 1994 to July 1996 SYSTEM SUPPORT SPECIALIST/TRAINER- Provided Netware support, software training and troubleshooting for a Netware 3.12 platform. Including

configuration of new users, modifying existing users and troubleshooting the local LAN. - Software support included installation, training and maintenance of word processing, email and

WordPerfect Office, as well as training new users in their use. - Maintained close relationship with the MIS department in the firm's home office located in Minneapolis concerning network related issues.

-Other duties included secretarial support to the Atlanta office's Regional Managing Partner. This

position dealt with highly confidential related communications as well as standard legal secretarial duties. The primary applications in which this law firm used was WordPerfect 6.1.EDUCATIONSam Houston State University, Huntsville, Texas

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