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Pilar Ransome (US Citizen)		Posted by: Individual		Tot Exp : 15 Yrs	Preferred Employment	Available as of Jan-20-11
Sys Admin/Network; Citrix Admin				US Exp : 15 Yrs		
Lithonia, GA	Ph(C) : +1-301-523-0509			Salary : 60K /Yr	Corp-Corp	✓
Relocation : YES	Ph(H) : +1-301-523-0509			Rate : Market	W2 Contract	✓
Pref. State(s) : GA	Ph(W) :				W2-Permanent	✓
Citrix > 8 yrs	FireWall > 8 yrs	System Admin > 10 yrs	Windows 2003 > 10 yrs		1099 Contract	✓
ACTIVE DIRECT > 10 yrs	Blackberry > 1 yrs	Crystal Repor > 1 yrs	Excel > 10 yrs		Need H1B	✗
ACTIVE DIRECTORY, Blackberry, Citrix, Crystal Reports, Excel, Operating System, Project Manager, ACCESS, Apple Mac, DBA, Desk Top, Exchange Server, FireWall, Remedy, Symantec, System Admin, Unicenter, VPN, Windows 2003, Asset Manager						
Preferred Time to Call : Flexible - Any Time on Cell +1-301-523-0509						
Corp-Corp Info :						
Notes : My Family and I have recently relocated to the Greater Atlanta area.						
Domain Experience : Government, IT/Software						

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PILAR RANSOME
6999 Timbers East Lane
Lithonia, ga 30058
?

CNSI MD
Project Coordinatior / DBA / IT Support / Asset Management/Desktop Support. 2/09-12/10
Asset Manager for the United States Census 2010 FDCA Program.
Tracked and updated assets for 645 Census locations, 3 Data Processing centers (DPC), 6 labs and various departments located at the Largo Headquarters.
Processed and updated approximately 6-10K Advance Shipping Notices (ASNs) daily through the Unicenter.
Coordinated and conducted quarterly and annual audits in accordance with FAR regulations and BOC policy.
Created, assisted and implemented procedures to include custodial asset tracking, asset disposal, receiving, and asset transfer.
Assisted in the creation and QC of SOP's.
Ensured that all software installed on Laptops and Desktops meet the correct criteria and no unauthorized software has been installed on the systems specifically those in the field.
Generated reports to show our systems are all in compliance and identify systems that are not licensed correctly.
Ensured all patches are up to date by pushing patches to various systems as needed.
Assisted with the closeout activities, for Asset Management and Procurement.

Created "Special Tools" within excel to automate the reconciliation process.
Assisted with the set up of LCO's (Local Census Offices) for the 2010 Census efforts.
Ensured that backups are run on a daily basis for one of our in house servers.
Created and ran various daily reports using Crystal reports and Excel 07 to assist Management with the information needed to keep the client up to date.
Managed and made adjustments as needed to the Pro Log Database.
Created templates for charting and comparisons to assist with ensuring information imported and exported to our Asset Management Database is accurate.
Provided backup support for the onsite System Administrator.
Researched and ensured that incidents are properly recorded and updated using Remedy Ticketing system.

CHORONOS SYSTEMS MD
Services Desk Lead/Project Manager/Interim Helpdesk Supervisor 09/07-2/09
Managed the implementation of specific government or commercial contracts.
Provided day to day project management of a highly complex IT re architecture project.
Managed many tasks or functions of a project assigned by a project/program manager.
Planned, coordinated and managed the actions taken by an organization to acquire and execute a specific piece of business, either competitively or non-competitively.
Integrated all functions and activities necessary to perform the project/program to meet the client or customer requirements.
Directed project team personnel, managed costs and schedules, ensured contract compliance, and served as a customer interface.
Managed the technical aspects, cost, and schedule of assigned tasks or functions.
Assisted with managing the Enterprise Support Service Department including scheduling shifts and leave. Times and places of deployments.
Provided Tier 2 support to Government users.
Installed and configured servers using Blackberry Enterprise Servers and Exchange Server.
Diagnosed and repaired problems involving the operating system, printers, network, software applications and other system-level problems.
Assisted engineering team with setup of network ports.
Provided backup support for 3 different service desk environments
Managed accounts and policies in Active Directory.
Setup Blackberry account for users.

Setup Citrix clients on laptops for remote users.

Syntechs CA/ATL/MD/DC/VA

Warranty Repair Contractor 09/06 – 07/07

Received various warranty calls, scheduled warranty appointments and prepared overall warranty repairs for companies such as Costco & Walmart. Repaired CPU's Monitors and Flat Panel LCD TV's Responsible for receiving and returning warranty parts.

Campaign Mail & Data Inc. VA

System Administrator/ Database Administrator 11/99 – 08/06

Handled daily contact with several vending companies and maintained the databases for these organizations. Supported approximately 20 different servers and 105 workstations that ran various operating systems from Windows NT 4.0, Windows 2000, Windows XP, Windows Server 2003 and Linux. Conducted daily back-ups using VERITAS Backup Exec. Created programs to perform various selects, merge purges and reports with the use of FoxPro. Performed weekly maintenance to all servers. Handled computer upgrades and maintenance as needed. Setup and maintained user and email accounts in Active Directory. Configured Citrix client and VPN accounts for clients to access their databases.

The World Federalist Association DC

Network Administrator/Membership Coordinator 02/99 – 09/99

Provided monthly reports of activity on networks. Recovered lost data from hard drives. Provided on-site and remote support for servers, networks and PC's and Mac computers. Setup video conferencing equipment for clients. Troubleshoot copier, postage meter and all computer problems (software and hardware).

Breda Transportation VA

Computer Tech. / Data Entry/Programmer 07/94 – 12/98

Handled the Warranty/Reliability section of the company. Attended monthly meetings with WMATA. Installed and configured routers, switches, and firewalls generated various reports.

Answered busy phone lines, created faxes for the site manager. Provided support of hardware, software, and/or network connectivity problems via remotely, telephone or on-site to reduce down time. Created various programs for the use of payroll, man-hour reports and expenses. Trained others in the use of such various programs.

Conservation Management Corp. MD

LAN Manager/Data Entry 10/93 – 07/94

Managed and created databases, backups and maintenance schedules for computers and servers. Handled the basic day-to-day maintenance of the equipment. Assisted in the preparation of proposals for contracts with Delmarva, Washington Gas and PEPCO. Purchased equipment, hardware and software from vendors for clients

CERTIFICATIONS, TRAINING & TECHNICAL SKILLS

ITIL V2 Certified
HDI Trained

Hardware: Dell Desktops/Laptops, HP Network Printing, Sonicwall Firewall, scanners and tape backup
Databases: MS SQL Server Admin, Meridian Prolog/Office Connector, HP SW Asset Management 5.22, CA Unicenter Asset Portfolio Management & MS Access 2003/2007
Backup Software: CA ArcServe and Symantec BackupExec
Operational Tools: Logmein, Go to Meeting, SMS, Alteris, BART PE, GHOST
Graphics Software: InDesign, Dreamweaver/Visual Studio, Flash and Photoshop
Help Desk Software: Remedy and HEAT
Anti-Virus Programs: Trend Micro, Symantec Suite, MacAfee, Norton and Malwarebytes
Server Configuration: Windows Server 2003/2008, Blackberry Enterprise Server, Microsoft Exchange Server 2007 and Citrix
Operating Systems: Windows 95/98/2000/XP/Vista/7 and MAC OSX
Applications: DCPDS, Maximo, ITS, Magic, NetSign, WAAS, GRB Assist, Modern, Resumix, NSPS, AutoCad, Crystal Reports, MS Office Suite 2003/2007, Excel 2007, Crystal Reports, , Sharepoint,

CORE COMPETENCIES

Project Management ~ Software Management ~ Asset Management
Server Administration ~ Desktop Support Analyst ~ Tier 3 Helpdesk ~ VPN & Remote Servers ~ ITIL
Back Up Systems ~ Disaster Recovery ~ IT Audit ~ SLAs ~ Installation & Configuration ~ Exchange Admin.
Account Management ~ Active Directory Management ~ Performance Improvement ~ Leadership

Security Clearance: Public Trust

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DBA's Jobs	Oracle Apps Jobs	Embedded System Jobs	Data Warehousing / ETL Jobs	C++, VC++ Jobs
SAP Jobs	People Soft Jobs	Business Analyst Jobs	System Admin/Network Jobs	Reporting Tools Jobs
Siebel Jobs	QA / Testing Jobs	Project Management Jobs	Unix, C, Shell Scripting Jobs	EAI - MiddleWare Jobs